

**END OF YEAR REPORT**

**DECEMBER 2008**



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**UNDP BOUGAINVILLE  
PROGRAMME**

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## **A. INTRODUCTION**

This brief report contains the End of Year Report on progress of tasks as defined by the 2008 Annual Work Plan (AWP) concentrating on two key thematic areas of Good Governance and Peace Consolidation.

### **1. SITUATIONAL ANALYSIS**

In 2008 the three regions continued to face specific challenges. In brief the Southern Region was constantly affected by ongoing problems around the Konnou / Wisai conflict, roadblocks and continued lack of government and economic activities.

The Central Region though calm mostly throughout the year, was affected by the Morgan Junction roadblock by Meekamui Defense Force. Also, landowners in Arawa and Kieta continued to slow down government and developmental activities.

For the Northern Region, there was reported rise on number of social problems including substance abuse, breaking and entering and minimal civil unrests, which were usually under control. Nevertheless, the region has been quiet around the Buka area, where most government services are present including Post Office, Bank, airport and a 24hour power supply. Government and Police presence is also stronger in Buka, where UNDP program activities have been coordinated from effectively.

### **2. SUCCESSES**

Despite these ongoing activities, UNDP Bougainville Programme has implemented its programs as per the 2008 Annual Work Plan. Major successes include reconciliation programs supported such as the high impact Aropa Reconciliation, establishing Reconciliation & Weapons Disposal Steering Committees. Support to the Planning, LLG & Community Development divisions has seen for instead SAP Reviewed, Community Development Division functions and roles reviewed and COE mentoring programs implemented. Also, the recruitment of extra staff has increased work capacity for the program to cater for activities effectively.

Further, the team is able to communicate more with each other through introduction of various communication networks such as Digicel and BMobile, who collectively cover nearly 100% of the North and 70% of Central Bougainville. The introduction of the Gilat System Network by Telikom at Monoitu, approximately 7km away from UN Office in Siwai has now given UNDP Staff in Siwai access to internet.

### **3. WAY FORWARD**

The tasks carried out this year sets phase for next year. For instance, it is anticipated that the creation of the Reconciliation and Weapons Disposal Committees predicts 2009 as a year for more reconciliations and weapons disposal activities. Further, with reinforced staff, 2009 is promising to be a year for much better delivery of activities.

This can also be complemented with the fact both the Operation and Programs wings of UNDP Bougainville Program has also learnt much about UN Systems with help of Port Moresby level. Importantly, the program is starting to work closely with ABG as its major implement partner. 2009 will see this arrangement becoming a reality.

## **B. GENERAL OVERVIEW OF PROGRAM ACTIVITIES**

These next few paragraphs highlight tasks undertaken by UNDP Bougainville Programme in the thematic areas of governance and peace consolidation. To further consolidate the report a matrix (Appendix A) is attached clearly identifying the progress of tasks in the period defined.

### **1. GOVERNANCE**

The UNDP Bougainville program has supported specifically the Division of LLG, Community Development and Planning in most of its good governance support. In the area of governance support was given to the following areas:

#### **1.1 Planning Support**

##### **a. SAP & Corporate planning**

The SAP & Corporate Planning workshop was successfully completed in August with Gary Wiseman.

##### **b. Review of support to Planning**

The Administration has postponed the review.

##### **c. Support to review LLG, Com Dev & Veterans Affairs**

This support has been successfully completed by Gary Wiseman in December, 2008. A policy for establishing the Division of Community Development with distinctive roles and functions has been drafted.

##### **d. Placements**

To date a total of 4 officers have been placed in the Planning Division.

- i. **Senior Planner:** has completed two years at the post and been instrumental in planning processes including database creation for Planning etc.
- ii. **ITC Specialist:** terminated contracted after recommending that ABG was not ready yet for IT support.
- iii. **Web Master:** Has started working on ABG web-site
- iv. **Donor Partner Coordinator:** His input has started making a difference to donor coordination efforts in ARB. A Donor coordination mechanism/body has been formed.

#### **1.2 LLG & Community Development**

##### **a. Disaster Risk Management (DRM):**

- i. **Recruitment of International Consultant** is complete and pending contract process.
- ii. **Regional workshops:** The series of regional workshops to determine risks and response capacities has been deferred to 2009; reason being ABG has not yet recruited an officer.
- iii. **Food Security Survey in the Atolls:** UNICEF Team started in Nissan. It is anticipated that trained Health workers will continue with other Atolls areas.

##### **b. COE Mentoring**

In the governance area the UNDP Bougainville Program aimed at supporting 6 pilot COEs to strengthen COEs in good governance right at the grassroots level. However, only two COEs (Terra & Pongo) in Central & South have so far trialed the base line survey due to by-elections. Village Assemblies and the COEs in the Northern Region will commence mentoring in early 2009. The program included the following key areas.

- i. **Baseline Surveys:** to include data collected on reconciliations, guns, disaster, village's assemblies, food security, socio-economic and post conflict trauma

healing. This will help COEs plan, strategize and implement programs to deal with issues such as above that are pertinent to their COEs.

- ii. **Bottom up planning:** has been incorporated into the COE Mentoring program. The aim of this program is to define the bottom-up planning process by using information collected from the baseline surveys.
  - iii. Database lay out for bottom-up planning has been prepared
  - iv. **COE ABG Mentoring Workshop:** was completed in October 2008
- c. **LLG Comprehensive Review**  
In 2009, a comprehensive LLG review is anticipated. Draft TOR has been developed.
- d. **Placements:** LLG Curriculum Developer to be in place before end of the year.
- e. **Data and Policy Formulation:** The UNDP BP also supported in formulating data and policy for the COEs, Youths and Women. Highlighted below is status of the papers.
- i. **Youths Policy:** Peer workshop was completed in October 2008, and the Policy to be ready for submission to BEC in early 2009
  - ii. **COE Policy:** To be submitted to the Bougainville Executive Council (BEC)
  - iii. **Women / Gender Policy:** Findings were presented in the Women Leadership Reconciliation workshop in November 2008. Draft policy will be completed in early 2009.
  - iv. **Civil Society:** database was used to form basis for NGO policy
- f. **Trainings and Workshops**  
To complement the Governance programs, specific trainings needs have been identified and planned for implementation. The status of the workshops is indicated below:

Workshops	Status
i. COE Mentoring Needs Analysis workshop:	Completed
ii. COE Data base hand on training:	To Start in 2009
iii. DRM Training:	Postponed to 2009
iv. Youth Policy workshop:	Completed

## 2. PEACE CONSOLIDATION

This area is where the UNDP Bougainville Programme anticipated to have had a big impact. In brief below the activities are highlighted.

### a. Reconciliation Support

This is the main area of support. Already a number of reconciliation activities have been supported including the Aropa Airport Reconciliation. To achieve further activities on reconciliations the following have been done with UNDP support:

- i. **Reconciliation Steering Committee (RSC)** has been established to oversee reconciliation activities. Also, policy and orientations for RSC was endorsed.
- ii. **District Reconciliation Steering Committee (DRSC) Set-up** is a priority to oversee reconciliation activities at the district and COE levels. So far 3/3 districts in Central have set up DRSC, 4/4 Districts in the South have also formed their DRSC, while 4/6 have formed DRSC in the North.
- iii. **Data Collection:** shows that reconciliations average up to 500 per district. Tracking mechanism has been developed. So far reconciliation supported are
  - **South:** 8 approved, 2 completed, others undergoing mediation
  - **North:** 23 approved, 3 completed, others awaiting funding

- **Central:** 7 approved, 2 completed, others awaiting funding
- iv. **Reconciliation Orientation on Mediations:** have also started in 3 Districts of South and 3 in North. Central however felt that training wasn't needed.
- v. **Additional Target Group:** the ex-combatants will also be trained to mediate reconciliations.
- vi. **Trust Account Activated** through the LLG account for transfer of funds to support reconciliation activities. Already, three tranches of approximately K165000 has been transferred in to support reconciliation activities.
- vii. **Wisai / Konnou** through BEC decision has been designated as priority area to be under the coordination of the House of Representative.
- viii. **Post-conflict Trauma:** was completed in September 2008 at the Nazarene Rehab Center. Two areas identified for support were: general trauma reduction and a more in-depth trauma methodologies.
- ix. **Women Public Reconciliation:** This workshop was successfully completed in November 2008 with women leaders reconciling and women body, "Federation Bilong Meri Bougainville" created. A poster has been created to support women.

**b. Guns Control**

The Bureau of Crisis Prevention and Recovery (BCPR) Guns Control programme has been incorporated into the UNDP Bougainville Programme 2009 AWP.

- i. **Two missions** (BCPR & DPA) came into the ARB to gauge views on the type of support that can be given on weapons disposal program in the ARB.
- ii. **Weapons Disposal Steering Committee** (WDSC) was then created approved in conjunction with the RSC by the BEC. The WDSC is mandated to determine, guide, monitor and evaluate the program for weapons disposal and control.
- iii. **Awareness Information Strategy** has so far been developed
- iv. **Recruitment of Weapons Control Consultant** is in process
- v. **Recruitment of Small Arms Expert** to start in Feb 2009
- vi. **A wider oversight Body** is to be created pending RSC and BEC approval to start in early 2009

**c. Human Rights**

There has been support to the Human Rights activities to the ARB mainly through the civil society organizations. Civil Society based Human Rights Working Committees are formed with UNDP support in the Northern and Central Regions and to be set up soon in the Southern Region, however, the groups has not been functioning well therefore the following will help strengthen the human rights approach in the ARB.

- i. Review support to HR Working Committees early 2009
- ii. UNV International Consultant hired to facilitate Human Rights support
- iii. Curriculum developer has been hired to integrate Human Rights into mainstream education system in ARB (in placed).

**d. Peace Plan Analysis (PPA)**

The sister UNDP Project Nation Building intends to support ARB although with other regions in PNG with a comprehensive Peace and Conflict Prevention and Development Analysis, which will be modified to meet ARB's needs as a Peace Plan Analysis that will contribute to providing the ABG and its partners with a pro-active Peace Promotion Plan, that will incorporate both reconciliation and weapons control along with economic activities and service deliveries in a comprehensive framework. This has now been presented in the AWP for 2009.

**e. Trainings and Workshops**

The Peace Consolidation area also has its own trainings and workshops.

	<b>Workshops</b>	<b>Status</b>
i.	Reconciliation / orientations:	Progressive
ii.	Trauma Workshop:	Completed
iii.	Women Reconciliation:	Completed
iv.	Youth Policy Workshop:	Completed

**C. GENERAL OVERVIEW OF OPERATIONS**

The year 2008 had been quite a successful year although challenging at times for the Operations Division mainly in terms of working with the Government agencies especially Treasury, Local Level Government Division, the Education Division and the Administrators office. The dialogue with these divisions was mainly in terms of recruitments, setting up and the administration of UNDP reconciliation funds etc.

Monitoring of Operational Activities with UNDP POM had improved since the placement of the new Operations Manager in UNDP – POM and our improving understanding of UNDP Rules and Regulations especially in terms of Human Resource and Procurements. A greater awareness/understanding of UNDP rules and regulations has occurred and is continuing, this has improved the areas of CAP submissions in terms of procurements and recruitment of SC Staff.

**1. OUTLINE OF MAJOR ACTIVITIES**

This year alone show the recruitment of a number of Project Staff and Officers that were placed in government divisions in Bougainville. List of staff recruited are:

**Table 1: Human Resource Recruitment**

	Positions	Placement	Contract Type	Recruitment Completed
1.	Regional Assistants (3x)	<ul style="list-style-type: none"> <li>• Arawa UNDP office</li> <li>• Siwai UNDP office</li> <li>• Buka</li> </ul>	SC	<ul style="list-style-type: none"> <li>• Arawa and Siwai Completed.</li> <li>• The Buka currently advertised. We hope to get it filled before end of the year.</li> </ul>
2.	Northern Regional Coordinator	<ul style="list-style-type: none"> <li>• Buka UNDP Office</li> </ul>	SC	<ul style="list-style-type: none"> <li>• Awaiting Contract from POM UNDP.</li> </ul>
3.	Programme Coordinator	<ul style="list-style-type: none"> <li>• Buka UNDP Office</li> </ul>	SC	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
4.	Drivers (3x)	<ul style="list-style-type: none"> <li>• Buka UNDP Office</li> <li>• Arawa UNDP office</li> <li>• Siwai UNDP office</li> </ul>	SSA	<ul style="list-style-type: none"> <li>• Applications being received and going into evaluation.</li> </ul>
5.	Curriculum Officer - LLG	<ul style="list-style-type: none"> <li>• ABG - LLG Division</li> </ul>	SSA	<ul style="list-style-type: none"> <li>• First choice has declined the offer therefore UNDP POM is into contract arrangements for the second choice.</li> </ul>
6.	Curriculum Officer – Human Rights	<ul style="list-style-type: none"> <li>• ABG – Education Division</li> </ul>	SSA	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
7.	Web-Master	<ul style="list-style-type: none"> <li>• ABG – Planning Division</li> </ul>	SSA	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
8.	Partner Co-ordinator	<ul style="list-style-type: none"> <li>• ABG – Planning Division</li> </ul>	SSA	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
9.	UNV – Human Rights	<ul style="list-style-type: none"> <li>• Consultant</li> </ul>	SSA	<ul style="list-style-type: none"> <li>• At finalisation Stage in UNDP POM.</li> </ul>
10.	Reconciliation Committee Chairman	<ul style="list-style-type: none"> <li>• ABG</li> </ul>	SSA	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
11.	Disaster Management	<ul style="list-style-type: none"> <li>• Consultant</li> </ul>	SSA	<ul style="list-style-type: none"> <li>• In progress. Should be ready by January 2009.</li> </ul>

**Table 2: Procurement**

	Items	Location	Procurement Completed/In Progress
1.	Communication Items	<ul style="list-style-type: none"> <li>• All project regional offices</li> </ul>	<ul style="list-style-type: none"> <li>• With ACP for deliberation. Response should be given next in the third week of December 2008.</li> </ul>
2.	Ballistic Films	<ul style="list-style-type: none"> <li>• All Project vehicles</li> </ul>	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
3.	Life Jackets	<ul style="list-style-type: none"> <li>• All Project Offices</li> </ul>	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
4.	GPS	<ul style="list-style-type: none"> <li>• All Project Offices</li> </ul>	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
5.	Satellite Phones	<ul style="list-style-type: none"> <li>• All Project Offices</li> </ul>	<ul style="list-style-type: none"> <li>• In Progress</li> </ul>
6.	Office Improvements	<ul style="list-style-type: none"> <li>• All Project Offices</li> </ul>	<ul style="list-style-type: none"> <li>• Completed/others in progress</li> </ul>

## **2. VEHICLES**

The captured project vehicle was retrieved by Pro-ABG Government combatants and according the ABG should be released to UNDP when a reconciliation which is currently being planned for Wisai takes place.

The newest vehicle of the fleet currently being used by the Project and based in Buka will be moved to the mainland whilst the current one in Arawa goes in for major service. This should happen in early January 2008. There are plans to move a vehicle as well to the Southern Region however this will depend on the procurement of additional vehicles for the project by UNDP – POM.

## **3. Summary**

The year had been challenging in terms of dealing with government agencies and suppliers (mainly locals) and valuable lessons were learned which should assist us set the “platform” in terms of playing our supportive roles to the programme division next year. We anticipate a very successful 2009 in terms of supporting the program team in achieving the reconciliation, guns control and other activity targets.

*(Please refer to Appendix B for Expenditure Report)*

## APPENDIX A

### A) Overall progress

<b>Output 1:</b> ABG has the capacity to effectively plan, execute, monitor and evaluate its programmatic interventions, and to coordinate development assistance on the ground in Bougainville in collaboration with National Authorities					
<b>Output Indicators</b>	<b>Base line</b>	<b>Means of Verification</b>	<b>Annual Target (End Line for 2008)</b>	<b>Actual quarterly achievement</b>	<b>Remarks on progress</b>
Planning division effectively coordinates development cooperation in Bougainville	N/A	N/A	SAP in place through ABG-led process of refining the SAP	SAP & Corporate Planning workshop completed  Review of Support to Planning  Organizational consultant to review LLG, VA, Com Dev	<i>Completed in August 2008</i>  <i>Administration postponed the review</i>  <i>Completed by Gary Wiseman on the first week of Dec 08</i>
Planning division has capacity for long term strategic and corporate planning, management systems are efficient and transparent	N/A	N/A	Improvement in management systems of ABG, including IT-systems	COE Mentoring & Bottom-up planning process  LLG Review TOR  Trainings and workshops  Data and Policy formulations support: <ul style="list-style-type: none"> <li>➤ COE</li> <li>➤ Youth</li> <li>➤ Women</li> </ul>	<i>Process has begun. Workshop for priority areas has been rescheduled for Sep 08</i>  <i>Draft TOR completed in Dec 08</i>  <i>Completed</i>  <i>Policy for COE to be submitted in Sep 08</i> <i>Peer workshop completed and Youth Policy set to be submitted to BEC in March 09.</i> <i>Findings were discussed in Women Leaders Reconciliation Workshop on the 21<sup>st</sup> – 24<sup>th</sup> Oct 08. Additional issues were added. Women policy is set to be submitted to BEC in March 2009.</i>
Disaster Risk Reduction structures and networks are in place in Bougainville	N/A	N/A	Disaster management policy framework developed	DRM Consultant TOR revisited Trainings Food Security survey in Atolls	<i>With Ephraim and Freddy, DRM TOR has been revisited. However, trainings are scheduled for Jan 09 due to by-election in Dec 08.</i> <i>UNICEF (Clementine) made first trip to the Atolls in July 08. It is understood Health workers will be trained to completed food survey in the Atolls.</i>

**Output 2: Former armed groups are increasingly integrated into society, a discourse on human rights is emerging, and reconciliation among former antagonistic groups have taken place**

Output Indicators	Base line	Means of Verification	Annual Target (End Line for 2008)	Actual quarterly achievement	Remarks on progress
A significant number of weapons collected from former combatants following a baseline survey	N/A	N/A	Design phase completed of gun control programme	<p>BPCR project approved</p> <p>Peace &amp; Conflict Analysis (PCA)</p> <p>Weapons Control Steering Committee (WCSC)</p> <p>Guns Control Training &amp; Data collection</p> <p>BCPR Staff component TOR to be drafted</p> <p>Youth Policy workshop</p>	<p>BCPR project has been approved and incorporated into UNDP BP 2009</p> <p>Bernard Cholai has visited B'ville, Divine Word University (DWU) met and PCA program harmonized with AWP.</p> <p>WCSC had its first meeting in Sep 08, the second meeting is scheduled for Mon 15<sup>th</sup> Dec 08. The Consultative body will be formed.</p> <p>Training on Guns issues planned and development of data collection form in progress</p> <p>Pending</p> <p>Successfully completed with incorporating of youth response to guns issues in the ABG Youth policy. Policy will be submitted to BEC in March 09.</p>
Reconciliation initiatives and ceremonies have taken place involving former antagonistic groups, and conducted through COEs, in the majority of COEs in Bougainville	N/A	N/A	Reconciliation program conducted in 44 location	<p>Trust Fund to be activated &amp; RSC approved reconciliation activities &amp; Reconciliation Program Support</p> <p>Training for reconciliation</p> <p>District Recon Steering Committee (DRSC)</p> <p>Women Leaders Reconciliation &amp; Trauma counseling workshop</p>	<p>LLG Trust Account has been approved and two tranches of Reconciliation funding have been transferred into support recon activities. Training and data collections has also commence since Oct-Nov 08)</p> <p>3 regional training anticipated, ARB training for COEs and MHoR in progress</p> <p>DRSC set up underway.</p> <p>Both successfully completed</p>
A human rights curriculum for schools in Bougainville has been	N/A	N/A	Human Rights School Curriculum developed	<p>HR Curriculum Developer</p> <p>UNV HR consultant</p>	<p>Recruitment completed and officer in placed</p> <p>TOR completed and recruitment process begun</p>

developed					
Others	N/A	N/A		UNDP Project Steering Committee Meetings 2009 AWP	2 held in 2008 <i>Finalized</i>

### B) Rating exercise

1 = very low (i.e. very bad)  
 2 = below average (i.e. not good)  
 3 = average (i.e. good)  
 4 = above average (i.e. very good)

Subject	Rating IP	Evidence for rating	Rating UN Task Team	Evidence for rating
How would you rate the overall progress towards achieving the annual targets?	2	With the establishment of Trust Fund Account with LLG for supporting reconciliation work, there is a general feeling that reconciliation activities would now begin.		
How would you rate the quality of the progress so far?	2	Though slow, the staff have worked extra hard to try implement tasks this quarter.		
How would you rate the management arrangements for this AWP?	2	This quarter most tasks undertaken have not been achieved due to many reasons such as the presidential by-election in Nov-Dec 08. However, support to critical areas including trainings and reconciliation work has begun.		

## D Risk Management

#	Description	Date Identified	Type	Impact & Priority	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1	MOSS & MORSS Compliance	Dec 08	Security	Not meeting MOSS & MORSS standard can affect program  Priority: 5	MOSS and security measures must always be applied to ensure working environment is safe	Wesley / Emmanuel	Emmanuel	Dec 08	Progressive
2									
3									

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1	Presidential by-election activities.	Dec 08	Political interest groups: Meekamui and Pro-ABG groups: BRF, BFF, BRA fighting against each other e.g. during by-election of a new president	There is concern that conflict might start and affect the ARB  Probability: 3  Impact: 5 (the conflict can have a high negative impact on the program)	Security alert, report any activities of conflict nature and avoid field trips to the area if necessary.	Wesley Kenneth (OIC)  Emmanuel Tavits (ASFP)	Wesley Kenneth (OIC)	Jun 08	By-election has started, situation is calm though
2	Road bocks	Nov 08	Political interest groups: Meekamui and Pro-ABG groups: BRF, BFF, BRA fighting against each other	There is still concern that conflict might start and affect the ARB due to road blocks still happening in Central and Sothern regions.  Probability: 3  Impact: 5 (the conflict can have a high negative impact on the program)	Security alert, report any activities of conflict nature and avoid field trips to the area if necessary.	Wesley Kenneth (OIC)  Emmanuel Tavits (ASFP)	Wesley Kenneth (OIC)	Jun 08	Situation calm but rather unstable in Southern area (Siwai)

**IV Lessons Learnt.**

<b>General Lessons Learned</b>	
<b>1</b>	The Team has really tried hard; with support of PST, there can be improvement in delivery of program activities, especially when it requires funding support.
<b>2</b>	Certain critical events and issues that took place this year have really affected the projects achievements. They are: <ol style="list-style-type: none"> <li>1. Death of President Kabui</li> <li>2. Delays in establishing Trust Fund or delegated account for transfer of Reconciliation funds</li> <li>3. Presidential By-elections</li> <li>4. Security Non-MOSS Compliance, which affected our last chances of delivering program activities</li> </ol>
<b>3</b>	
<b>Specific Constraints</b>	<b>Management Response</b>
<b>1</b>	One specific constraint to the program has been the set up of the Trust Fund Account to support reconciliation activities.
<b>1</b>	Trust Fund Account has been set up through LLG Division
<b>2.</b>	MOSS Non-compliance status for Buka Office
<b>2</b>	Progress has started to upgrade office to MOSS Compliance status.